



Cross Creek High School Collaborative Minutes

Strategic Goal: Focus on Teaching and Learning to RAISE STUDENT ACHIEVEMENT

Subject: _____ Date: _____

Time: _____ to _____

Team Members Present: _____

Team Members Absent: _____

Team Roles:

Facilitator: _____ Recorder: _____ Timekeeper: _____

Meeting Framework

Purpose of Meeting:

Student Work(data discussion):

Analysis of Results (feedback):

Plan for Instruction (strategy):

Conflict/Resolution Procedure: When conflicts arise, we will address the issue(s); we will agree to disagree; we will brainstorm for resolutions; and a final decision about the resolution will be decided by a majority vote.



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Next Steps (execute):

Next Meeting Date/Time: _____

Task	Member Responsible	Notes

Print Minutes & Sign:

Team Member Names	Signature of Attendance & Participation

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